

ASSEMBLY INSTRUCTIONS

ITEM DESCRIPTION:

ITEM NO.: DF108 NAME: Karlsen Semi-Flush

MATERIAL TYPE: Iron/Glass FINISH: Antique Brass

SOCKET TYPE: E12 Type B SOCKET QTY: 03

BULB WATTAGE: TYPE B 25W BULB/7W SBCFL/5W SBLED

VOLTAGE: 125 V ITEM NET WEIGHT: 11.4LBS



TO ASSEMBLE:

1. SHUT OFF THE MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/CIRCUIT BREAKER.
 2. Carefully unpack all fixture parts and hardware and lay them out on a clear workspace.
 3. Place the metal pate dome body on flat surface.
 4. Place the glass onto the metal frame and align centre hole then tighten the same with knurling bolt (Figure 1).
 5. Insert the metal spoke hook onto the metal metal frame and tighten the same onto the metal disc with thumb nut one by one.
 6. Included are (1) 3", (1) 6" pipe and (2) 12" pipes. Determine which of these you will need to reach your desiredlength. At least (1) 3" pipe must be used. Pass the attached electric cable through the desired amount of pipes,keeping the threaded part of the pipes toward the ceiling.
 7. Screw each pipe to each other starting with the one closest to the Main Body and moving upwards to the canopy.
 8. There is an Allen screw with each pipe and which should be tightened with the help of Allen wrench included with the hardware once pipes are assembled with each other as per desired height.
 9. Gently pull wiring down from ceiling junction box and allow it to hang.
 10. Remove mounting plate from the canopy by unscrewing the collar.
 11. Carefully inspect the pendant's fixture wire. It is a round supply cord with insulating cover. Inside the insulation cover there are three conductor wire as follows:
 Neutral fixture wire: White
 Hot fixture wire: Black
 Ground wire: Green
 12. Carefully strip the outer insulation cover taking care that the insulation of the inner conductors is not damaged. Strip approximately 3" of the outer insulation cover to expose the three conductor wires. Strip ¼" of the insulation off the three conductor wire.
 13. Attach the Ground wire from the pendant to the Ground junction box wire (usually green or bare wire). Fasten each together with a wire nut and wrap the connection with electrical tape.
 14. Attach the neutral fixture wire from the pendant to the neutral junction box wire (usually white). Fasten each together with a wire nut and wrap the connection with electrical tape.
 15. Attach the hot fixture wire from the pendant to the hot junction box wire (usually black). Fasten each together with a wire nut and wrap the connection with electrical tape.
- DO NOT REVERSE THE HOT AND NEUTRAL CONNECTIONS OR SAFETY WILL BE COMPROMISED.**
16. Gently tuck the wire connections neatly into the ceiling junction box.
 17. Align holes in mounting plate with holes in junction box and attach with two mounting bolts. Secure bolts with a Phillips head screwdriver.
 18. Push canopy up over the mounting plate until it is flush with the ceiling.
 19. Push collar through hole in canopy and thread onto nipple on the mounting plate. Secure by turning collar clockwise until canopy is flush with the ceiling.
 20. Insert (3) **TYPE B 25W BULB / 7W SBCFL / 5 W SBLED** (not included) into the socket.

CARE INSTRUCTIONS:

Wipe with a soft, dry cloth. To protect finish, avoid the use of chemicals and household cleaners.

PARTS INCLUDED:

Mounting Plate	Qty:	1
Canopy	Qty:	1
Pipes (1) 3", (1) 6", (2) 12"	Qty:	4
Metal Frame	Qty:	1
Glass	Qty:	1
knurling bolt	Qty:	1
Metal Spokes	Qty:	3
Thumb Nut	Qty:	3

HARDWARE INCLUDED:

Mounting Screws	2	Allen Wrench	1
Plastic Wire Connector	2		
Green Ground Screw	1		

TO INSTALL YOU WILL NEED:

- 2 people recommended
- Phillips Screwdriver

These instructions are provided for safety. It is very important that they are read carefully and completely before beginning installation.

We strongly suggest that all hard-wired fixtures must be installed by a professional electrician.

For customer service questions call 1-800-338-2150

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